



**Wayland Agricultural Society CIC
Donation Request Consideration Form**

This form is also available to download from
www.waylandshow.com

APPLICATION FORM

Please return the completed application form to:
Robert Childerhouse, The Beeches, Lynn Road
Weeting-with-Broomhill, Brandon, IP27 0QS

1.1	Organisation Title:
1.2	Contact name: Position in Organisation: Address: Postcode: Telephone: E-Mail: Organisation Address (if different to above): Post Code:
1.3	Is organisation a Registered Charity: YES/NO
1.4	If Yes, Charity registration Number:
2.0	If No, please define your organisation: (eg a not for profit organisation/voluntary group/school/scout group)
3.1	Please describe the work/activities of your organisation: (maximum 30 words)

3.2	Please explain why you would like a donation and what any donation would be used for in your organisation (special project/general running costs etc):
3.3	How would a donation benefit the members of your organisation?
3.4	Please describe the users of your organisation?
3.5	What type of activities does your organisation offer to your community?
3.6	What geographical area does your organisation cover, serve or operate in?
3.7	Does your organisation offer the opportunity for members of the community to get involved through volunteering? If so, how?
3.8	Does your organisation engage with the community and offer them the opportunity to get involved in decisions about your activities?
3.9	Expected start date of any special project:
3.10	Expected date of completion of any special project:
4.1	Total cost of any special project: £
4.2	Amount requested from the Wayland Show: £
4.3	Please state the total reserves held by your organisation at present: £

I confirm that the above information is accurate to the best of knowledge.

Signature: _____ **Date:** _____

Guidance Notes:

Please read the follow notes carefully. Failing to submit the correct information, a project plan (if applicable) and any supporting documents may lead to delays in your request. In addition failure to follow the outlined instructions can be taken as evidence of poor management/organisation which may count against your application.

Paper only applications will be accepted. Please send an original paying in slip for your bank account with your application.

Introduction:

The aim of this Donation Scheme is to give support to active local organisations that operate within the Wayland Area and to provide support for a wide variety of activities and services.

In allocating funding the Society Directors may give priority to those organisations that have undertaken a consultation exercise or prepared a project plan and where the proposed project will help to achieve the identified needs of the local community.

All applicants will be checked for eligibility and to review any project details supplied.

Restrictions

Aid will not be available:

- to organisations who do not operate or have community links within in the Wayland Area;
- unless the organisation is properly constituted and representative of the interests concerned

Completion guidance notes

Paper only applications will be accepted. Please do not email applications.

Please include the place name in the title.

Please provide the name and address of a person who will be able to answer any questions regarding the donation request.

Please provide short statement of what the donation will help achieve. E.g. "To provide a modern kitchen facility for a village hall."

Please detail how your organisation has benefited your community by bringing together people from different backgrounds that might not otherwise have happened e.g. people from all walks of life, different cultures, different ages etc

Please attach an original paying in slip from your organisations bank paying in book.